

	<p>Administrative Directive</p> <p>Harassment, Intimidation, Bullying, and Cyberbullying Procedures and Prevention – Students</p>	<p>4.30.062-AD</p>
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In accordance with Board Policy [1.80.020-P](#) Non-Discrimination/Anti-Harassment this directive establishes procedures for the education, intervention, and where appropriate, consequences for acts of harassment, bullying, intimidation, and cyberbullying.

This directive applies to student behavior on

student behavior disrupts the school environment. _____, including when

I. Definitions

- A. "Harassment" means all forms of harassment, intimidation or opportunities or performance student or damaging a student in reasonable fear of physical student's property, or creating including

or more of the following effects:

- i. placing the student in reasonable fear of harm to the student's person or property,
- ii. causing a substantially detrimental effect on the student's physical or mental health,
- iii. substantially interfering with the student's academic performance, or
- iv. substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

3. Cyberbullying is the use of any electronic communication device to harass, intimidate, or bully.

B. "Protected class" means a group of persons distinguished

- A. If a student is the alleged perpetrator of harassment, bullying, intimidation, or cyberbullying, the following procedures shall apply:
1. Staff shall report the behavior to the school administrator or designee responsible for investigating claims of student harassment.
 2. Upon a report, or knowledge of, an alleged incident of harassment or retaliation, the administrator or designee shall assure it is promptly investigated. Parents/guardians of all students involved will be notified of the nature of any complaint involving their student.
 3. Notification is not required if the school official reasonably believes notification could endanger the student who was subjected to an act of harassment, bullying or cyberbullying if all of the following occur:
 - a. The student requests that notification not be provided to the student's parents or guardians;
 - b. The school official determines that notification is not in the best interest of the student; and
 - c. The school official informs the student that federal law may require the student's parents or guardians to have access to the student's education record.
 4. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing and the findings will be relayed to the complainant and parents, as appropriate, in writing.
 5. A student may report harassment anonymously; however, corroborating evidence is required for any disciplinary action or other consequences.
 6. Complainants not satisfied with the decision at the school level may make a written appeal to the Office of School Performance (OSP) within 10 days of the decision. OSP will provide a written decision to the complainant within 10 working days of the hearing. This will be a final decision by the District.
 7. Students who are found in violation of this policy are subject to disciplinary action ranging from a Level One conference to a Level Four expulsion/delayed expulsion/reassignment or referral. Disciplinary action depends on the number of occurrences and the severity of the offense and as provided in the *Student Responsibilities, Rights and Discipline Handbook*.

III. Confidentiality and Safety

A. All complaints shall be handled so that the identity of the Complainant and any information obtained as part of the investigation shall be kept confidential to the extent that confidentiality is compatible with a thorough investigation of the complaint, and is permitted under the law.

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services or options for support as appropriate to the particular circumstances.