



6.50.021-AD Foreign Travel – Study Programs

Travel-study programs provide experiential learning opportunities for students and

- (A) Responsibility. The district must take full responsibility for all aspects of each trip in which any member of its staff involves students in a foreign travel experience.

- (B) Timely Planning and Approval
 - (i) Prior to any activity involving students in a travel proposal or

conducted pursuant to these directives or, if pursuant to these directives, without prior approval of the principal. Participation by students shall be voluntary. To avoid possible conflicts of interest, there will be a complete separation of student recruitment from the selection of adult supervisors. Procedures for travel-study programs in the school shall be controlled and processed by the principal.

- (B) Outside Organizations. Promotion of travel-study programs in the school by organizations outside the school shall be permitted only at the request of the principal and upon approval by the Director of Student Achievement and the Superintendent. Caution must be used so that staff action does not promote a trip unless it has been fully approved to be facilitated or conducted by the school.
- (b) District Employee Remuneration. District employee travel expenses only may be paid from funds raised for a trip. Employee expense/cost shall not govern the level of supervision necessary for a trip.
- (c) Publicity. All publicity about foreign travel-study programs must be approved by the Superintendent's Office. Where applicable, the school

- (A) Finances for a trip may be provided by individual students through family responsibility and/or by fundraising events consistent with district policies and administrative directives
- (B) Students shall not be excluded because of inability to pay when a foreign travel-study trip forms part of the regular educational program of the school. Provisions shall be made for students